



THE DEPARTMENT OF BUDGET AND FISCAL PLANNING

160 S. Hollywood Street, Room 250 • Memphis, TN 38112 • (901) 416-5620 • Fax (901) 416-0039 •
www.scsk12.org

Budget Amendment Cover Sheet

Board Meeting Month: _____

Expected Date of Award/ Change in Activity: _____

Fund Number: _____ Fund Name: _____

Department Name: _____

Department Number: _____

Project Name: _____

Project Number: _____

Contact Person/ Phone Number: _____

Chief: _____

Director: _____

80/90/100% District Priority Supported:

Priority XX: _____

Brief Description of Program/ Grant/ Activity (1-3 sentences):

Action Requested (Increase budget, accept award, move between functions, add positions):

SHELBY COUNTY SCHOOLS
Fund Name - Project Name
OPERATING BUDGET AMENDMENT
Time Period or Fiscal Year

Fund	State Function	Object	Department	Location	Project No.	Account Description	Current Budget	Budget Amendment	Amended Budget
XX	XXXXX	XXXXX	XXXXXX	XXXX	XXXX	Revenue Description	Current Approved Amount	Change in Budget	Total new Budget
Total Revenues							\$ -	\$ -	\$ -
XX	XXXXX	XXXXX	XXXXXX	XXXX	XXXX	Expenditure Account Description	\$ -	-	\$ -
XX	XXXXX	XXXXX	XXXXXX	XXXX	XXXX	Expenditure Account Description	-	-	-
XX	XXXXX	XXXXX	XXXXXX	XXXX	XXXX	Expenditure Account Description	-	-	-
Total Expenditures							\$ -	\$ -	\$ -
Net Operations							\$ -	\$ -	\$ -

There are formulas included for Totals and Net Operations. The change in Net Operations for the Budget Amendment should be zero in most cases.

Please use the Account Descriptions in APECS to correlate to where changes should be made.

The Current Budget amounts should total to the amounts in the approved budget including all previous amendments. Please do not leave out accounts

SHELBY COUNTY SCHOOLS
Fund Name - Project Name
OPERATING BUDGET AMENDMENT
Time Period of Grant or Fiscal Year
PROJECT Project Number

POSITION NO.	JOB TITLE	FTE	JOB CLASS	FLSA	PAY CODE	CALENDAR TYPE	COMPENSATION		
							CURRENT BUDGET AMOUNT	AMENDMENT	ADJUSTED BUDGET
Various PCN from APECS NEW	Please use Job Title that is shown in APECS for each PCN or group of PCNs. If a new title, then use the Proposed Title.		23 - 12 MONTH CENTRAL OFFICE SALARIED	Exempt or Non-Exempt	xx	xx months	\$ -	\$ -	\$ -
			23 - 12 MONTH CENTRAL OFFICE SALARIED		xx	xx months	-	-	-
			23 - 12 MONTH CENTRAL OFFICE SALARIED		xx	xx months	\$ -	\$ -	\$ -
Total		-					\$ -	\$ -	\$ -

Please complete all columns except Budget Amount as the position is recorded in APECS or proposed to be entered in APECS.

There are formulas in the Total row and Adjusted Budget column.

Compensation refers to Salary only; if there are questions about the salary, FLSA, PayCode, or Calendar Type to enter, please contact the Compensation Department

**SHELBY COUNTY SCHOOLS
FEDERAL FUND - PRIORITY SCHOOLS PLANNING GRANT
OPERATING BUDGET AMENDMENT
FOR THE PERIOD NOVEMBER 21, 2014 THROUGH SEPTEMBER 30, 2015**

Fund	State Function	Object	Department	Location	Project No.	Account Description	Current Budget	Budget Amendment	Amended Budget
12	47141	00000	000000	0000	9115	Direct Federal Funds	\$ 900,000	\$ 165,000	\$ 1,065,000
Total Revenues							<u>\$ 900,000</u>	<u>\$ 165,000</u>	<u>\$ 1,065,000</u>
12	711000	Various	210000	1000	9115	OTHER OPERATIONS	\$ 456,738	-	\$ 456,738
12	71100	18900	210000	1000	9115	OTHER SALARIES & WAGES	350,000	50,000	400,000
12	71100	20100	210000	1000	9115	SOCIAL SECURITY	-	3,100	3,100
12	71100	21200	210000	1000	9115	EMPLOYER MEDICARE	-	726	726
12	71100	20400	210000	1000	9115	STATE RETIREMENT	-	4,520	4,520
12	71100	42900	210000	1000	9115	INSTR. SUPPLIES & MATERIALS	-	3,675	3,675
12	71100	59900	210000	1000	9115	OTHER CHARGES	-	2,600	2,600
12	72210	19600	210000	1000	9115	IN-SERVICE TRAINING	25,000	86,640	111,640
12	72210	20100	210000	1000	9115	SOCIAL SECURITY	25,358	5,104	30,462
12	72210	20400	210000	1000	9115	STATE RETIREMENT	36,973	7,441	44,414
12	72210	21200	210000	1000	9115	EMPLOYER MEDICARE	5,931	1,194	7,125
Total Expenditures							<u>\$ 900,000</u>	<u>\$ 165,000</u>	<u>\$ 1,065,000</u>
Net Operations							<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**SHELBY COUNTY SCHOOLS
FEDERAL FUND - PRIORITY SCHOOLS PLANNING GRANT
OPERATING BUDGET AMENDMENT
FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015
PROJECT 9115**

POSITION NO.	JOB TITLE	FTE	JOB CLASS	FLSA	PAY CODE	CALENDAR TYPE	COMPENSATION		
							CURRENT BUDGET AMOUNT	AMENDMENT	ADJUSTED BUDGET
Various	Instructional Learning Coach	7.0	23 - 12 MONTH CENTRAL OFFICE SALARIED	Exempt	15	12 months	\$ 300,000	\$ -	\$ 300,000.00
21895	Highly Specialized Advisor	1.0	23 - 12 MONTH CENTRAL OFFICE SALARIED	Exempt	15	12 months	50,000		50,000
NEW	for Planning & Family Engagement Advisor	1.0	23 - 12 MONTH CENTRAL OFFICE SALARIED	Exempt	15	12 months	\$ -	\$ 50,000	\$ 50,000
	Total	<u>9.0</u>					<u>\$ 350,000</u>	<u>\$ 50,000</u>	<u>\$ 400,000</u>